



GOVERNMENT OF
THE VIRGIN ISLANDS OF THE UNITED STATES

DEPARTMENT OF LABOR

2203 Church Street - Christiansted
St. Croix, VI 00820-4612
(340) 773-1994
Fax (340) 773-0094

P. O. Box 302608 - Charlotte Amalie
St. Thomas, VI 00803-2608
(340) 776-3700
Fax (340) 774-5908 or 777-4803

Office of the Commissioner

May 3, 2005

NOTICE TO All Economic Development Authority (EDC) Beneficiaries

DISSEMINATE VIA FACSIMILE

The Department of Labor is gathering data from EDC Beneficiary firms on the cost of benefits provided to Partners/Owners and Managers employed along with regular employees. Please complete the attached form and return it to Leo Gardner, Jr., by fax (340-777-4803), email (lgardner@vidol.gov), by mail or hand delivery, to P.O. Box 302608 (53-54 A&B Kronprindsens Gade) St Thomas, VI 00803-2608, to arrive no later than Friday May 27th.

On the attached form, please list the type of benefit offered and the associated cost, i.e. **sick and annual leave, personal time, health, dental, life and/or disability insurance, Air Med Service, tuition for employee or dependents, training, education, transportation, 401 K, profit sharing, bonus, housing, membership dues and other** benefits offered. List the benefits and respective costs in the categories provided, i.e. owner/partner/officer, manager, and other managerial positions paid by the firm. For employees/non managerial positions, list the benefits offered and the cost or value of each. Please include any insurance deductible or other criteria for receiving these benefits for the individual or their families.

Thank you for your prompt response. If you have questions please call Mr. Gardner at 776-3700, ext 2044 (lgardner@vidol.gov), or Mr. Anthony Greene at 776-3700, ext 2118.

Sincerely,

A handwritten signature in blue ink that reads "Eleuteria Roberts".

Eleuteria Roberts
Acting Commissioner



GOVERNMENT OF
THE VIRGIN ISLANDS OF THE UNITED STATES

DEPARTMENT OF LABOR

2203 Church Street - Christiansted
St. Croix, VI 00820-4612
(340) 773-1994
Fax (340) 773-0094

P. O. Box 302608 - Charlotte Amalie
St. Thomas, VI 00803-2608
(340) 776-3700
Fax (340) 774-5908 or 777-4803

Office of the Commissioner

2005 REPORT OF EDC BENEFITS PROVIDED

EDC BENEFICIARY NAME: _____, UI No. _____

ADDRESS: _____

RESPONDING OFFICIAL NAME AND TITLE: _____

DATE FILED: _____, 2005

(By Category – Do Not Use Names)

Position or Type Partner/Owner	Specify Type of BENEFIT PROVIDED	Benefits (\$) VALUE
Managerial Positions		
Employee Positions		

Attach additional sheets as needed.